INFORMATION FOR GRADUATING SENIORS

Graduation is not an automatic process. Please read the details below to ensure a smooth path to graduation, earning your degree, and celebrating the occasion.

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WHAT IS A SENIOR APPOINTMENT?

A Senior Appointment ideally can be scheduled about 2.5 quarters before you plan to graduate. (For example, if you plan to graduate at the end of Spring Quarter, it will be most appropriate to schedule your Senior Appointment in the first half of the preceding Autumn Quarter.) Senior Appointments may be scheduled up to one year in advance, and are typically 30 minutes or less. The absolute deadline to submit a Graduation Application is the third Friday of the intended quarter of graduation. To submit a Graduation Application, a Senior Appointment will be required.

In a Senior Appointment with an adviser, we will cover:

- Graduation Application
- Graduating Senior Priority
- Verify your remaining degree requirements, using DARS
- Verify requirements for any minors (if applicable)
- Important details to know about your final few quarters
- Recommendations for “next steps” (e.g. graduate school & career/internship exploration, etc.)
- Any questions you may have

To request your Senior Appointment, please send an email to econadv@uw.edu with the following:

- Name
- Student Number
- Intended/Projected Quarter of Graduation
- Suggested days/times to meet
  - Please remember that appointments cannot be scheduled during the drop-in advising hours (10am-11am, 2-3pm) or the office lunchtime closure (12-1pm).

Reminders to students to schedule Senior Appointments will be sent at the start of each academic quarter. Appointments are made on a space-available basis. Senior Appointments may not occur during the advising
WHAT IS A GRADUATION APPLICATION?

A Graduation Application must be verified with an adviser during your Senior Appointment, and is the department’s recommendation to the University for you to earn your degree. Your degree is ultimately granted by the UW Office of Graduation & Academic Records (UW Office of the Registrar). If you will graduate with a double major or a double degree, you must submit a second Graduation Application with your other department(s) as well.

Graduation Applications must be submitted by the 3rd Friday of the quarter you plan to graduate. However, if you want Graduating Senior Priority registration, you must apply earlier (see below).

Once a Graduation Application has been submitted with an ECON Adviser in your Senior Appointment, be sure and check your email for a message from the Graduation & Academic Records Office (Office of the University Registrar). Please read this email carefully for important details, and make sure to "Confirm" your Graduation Application.

Not sure if you've already applied to graduate? Check a brand new Degree Audit, see if there is a "Graduation Date" listed for you (e.g. AUT/2018, WIN/2019, etc.). If the "Graduation Date" says "Not Found", then you likely have yet to submit a Graduation Application. If you have a graduation date listed, then you have successfully submitted your Graduation Application.

DARS - Degree Audit Detailed Display

Students who change their ECON major (BA to BS, or BS to BA, for example), after completing the Senior Appointment, will have to contact an adviser to complete a new Graduation Application for your new ECON major.

GRADUATING SENIOR PRIORITY (GSP) REGISTRATION

Graduating Senior Priority (GSP) allows students to register for classes on the first day of Period I. Students are eligible for a maximum of two quarters of GSP. By submitting your Graduation Application early (2.5 quarters in advance recommended), you can receive up to two quarters of GSP. For instance, if you are planning to graduate in June, you should meet with an adviser in early Autumn Quarter so that you can have GSP for Winter and Spring Quarters.

See the Academic Calendar for dates of registration. (See "UW Academic Calendars" < "Registration Deadlines" < “Registration Period 1”)

When you have used your GSP for two quarters, and if you are still attending classes, then you will revert to regular senior priority. You can "save" your GSP by simply not using it and registering during regular senior registration. In this regard, GSP does not necessarily need to be used in consecutive quarters.

UW RESIDENCE CREDIT REQUIREMENT (“FINAL 60-CREDIT REQUIREMENT”)

The UW requires that students must complete 45 of his/her last 60 credits while “in residence” at the UW. Distance learning courses, courses from other schools, and courses taken at UW Tacoma or UW Bothell are
considered “out of residence” credits. Read more about the UW Residence Credit policy.

For additional resource regarding this policy, see here.

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**UW COMMENCEMENT AND UW ECON DEPARTMENTAL GRADUATION CEREMONIES**

You can visit the UW Commencement website for information regarding the Commencement Ceremony that occurs each June. On this site, you will find event information, including guest tickets, eligibility, ordering announcements & photos, purchasing parking permits, etc.

You may complete your degree any quarter of your choice, however, you may “walk” in the June ceremony if you complete your degree in the previous December or March, June or the following August. See this helpful checklist.

Department of Economics students and their families and friends are invited to the Economics Department Graduation Celebration each June. This celebration will include a ceremony, keynote speaker, department awards, presentation of the graduates, and will be followed by a reception. Click here for details about the Economics Department Graduation Celebration.

Registration for both the UW Commencements and the Economics Department Graduation Celebration will begin in May.

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**DIPLOMAS AND DEGREE VALIDATION**

The first indication of your earned degree will appear on your transcript. Degrees are posted to your transcript by the UW Office of Graduation & Academic Records approximately 2-3 weeks after the end of the quarter, upon verification that you have completed all requirements for the UW, College of Arts & Sciences, and Department of Economics.

How to Check? See "my.uw.edu" < "UW Resources" < "Academic Resources" < "Grades & Transcripts" < "Unofficial Transcript".

Need an Official Transcript? See here for details.

It takes 3-4 months for diplomas to arrive in the mail. Diplomas are sent by the Office of the University Registrar. Please be sure to check your MyUW address settings to ensure that your diploma will arrive to the correct address.

Prospective employers, graduate programs, and others who require verification that you've earned your degree can access this information through a UW Degree Validation website.

After a student has earned their UW degree, the "Graduation Date" on the Degree Audit will go back to "not found". This is considered normal, as the degree will have already been posted to the student's transcript, making the Degree Audit irrelevant.

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**OMICRON DELTA EPSILON (INTERNATIONAL ECONOMICS HONOR SOCIETY) AND BACCALAUREATE HONORS**

Economics juniors and seniors who have demonstrated high scholarship in the Department of Economics and UW coursework will receive invitations to join Omicron Delta Epsilon (ODE), the international honor society for economics. Eligible students will have earned a minimum of 20 upper-division (3XX- and 4XX-level) economics credits, maintained at least a 3.6 ECON GPA and a 3.5 UW GPA.

Baccalaureate Honors are: Cum Laude, Magna Cum Laude, and Summa Cum Laude. These honors are awarded upon graduation to undergraduates who are earning their first bachelor's degree with at least 90 credits taken at UW. Of these 90 credits, 60 must be numerically graded (extension credits do not count toward these 60 credits). These honors awards are not directly related to the Departmental or College Honors Programs. They also represent the top 10% of students in each of the UW's schools and colleges.

Students graduating with Baccalaureate Honors are given a gold honor cord to wear for the UW Commencement Ceremony. For students graduating in the spring, the honors listed in the Commencement
Program (and honor cord distribution), are based on the student’s cumulative GPA through the preceding Winter Quarter. Spring Quarter grades are ultimately included in the credit totals and GPA calculations, determining whether the honors are posted to the student’s final record. You can find more information about baccalaureate honors, the Dean’s list, and other honors societies on the UW Baccalaureate Honors site.

PLANNING FOR JOBS, INTERNSHIPS, CAREERS & GRADUATE SCHOOL

Take advantage of the Career & Internship Center, which offers help in job-hunting skills, career planning, and more!

Handshake is the UW's primary resource for job searches, recruiting, and on-campus workshops & opportunities to network with employers. Current students and alumni are welcome to utilize Handshake. For more information, see the Handshake website and log-in with your UW Net ID.

Consider the GENERAL STUDIES 391: Career Strategy & Jobs Search course, which is facilitated by a Career Coach from the Career & Internship Center. Open to Juniors/Seniors during Winter/Spring Quarters, students will have weekly access to unique seminars, career coaching, and helpful tips/strategies.

Thinking about graduate school? The UW Graduate School offers a great course that can help students explore the graduate school application process, develop an understanding of the purpose of graduate education, and access helpful resources. Preparing for Graduate Education (GRDSCH 200) is offered nearly every quarter.

You may also want to start thinking about obtaining Letters of Recommendation and any future references that you may need down the road for jobs & graduate schools. Here are some helpful suggestions on how to start:

- Letters of Recommendation: A Primer
- Letters of Recommendation: Tips from the Office of Merit Scholarships & Awards

BE AN ACTIVE ALUM!

The Economics Outreach Network (EcON) is the best way for Department of Economics alumni stay involved through a variety of networking, stewardship, and mentorship opportunities.

The UW Alumni Association is a network of over 50,000 alumni Huskies, with chapters and regional groups all over the country and the world! The UWAA offers a complimentary one-year membership to its most-recent alumni, numerous opportunities to network with fellow Huskies, and alumni services such as library access and a UW alumni email account.

Alumni Email & Cloud services update: What happens to my “@uw.edu” email?

GRADUATION CHECKLIST FOR INTERNATIONAL STUDENTS

International Students are highly-encouraged to refer to the ISS Final Quarter Checklist, or check in with their advisers at International Student Services, as they can provide helpful information, especially regarding any requirements and suggestions as you approach your final quarter at the UW.

GRADUATING SENIOR SURVEY

During your final quarter, you will receive a request from Economics Advising to complete a Graduating Senior Survey via UW Catalyst. The survey is completely anonymous, and its results will help the Department of Economics assess its services. Your participation is highly encouraged and greatly appreciated.

Department of Economics · University of Washington · 305 Savery Hall, Box 353330 · Seattle, WA 98195-3330
Telephone: (206) 543-5955 · Fax (206) 685-7477 · Email: econdept@uw.edu

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