Resources for Students

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Undergraduate Advising

Prospective and current students are welcome to contact advisers online or in-person.

For online advising, students should email to econadv@uw.edu. Be sure to include full name and student number. The email will be answered by one of the advisers, usually within 1-2 business days.

Drop-in (Quick Question) Advising Schedule:

Autumn, Winter, & Spring Quarters: 10:00 a.m. – 11:00 a.m. and 2:00 p.m. – 3:00 p.m., Monday through Thursday and is “first-come, first served”. Drop-in Advising check-in will end 10 minutes before the end of the hour. [During the first week of the quarter, drop-in advising is generally available from 8:30 a.m. – 12:00 p.m. and 1:00 p.m. – 4:30 p.m, Monday through Friday.]

Summer Quarters: 10:00am-11:00am, Monday through Thursday.

Appointments may also be scheduled with an adviser by sending an email to econadv@uw.edu with your name, student number, and a few suggested days/times you can meet. Appointments may not be scheduled during drop-in/quick question advising hours, and are typically scheduled at least one week in advance.

Informational handouts are available in the Economics Undergraduate Advising Office. Main Office hours are 8:00 a.m. – 12:00 p.m. and 1:00 p.m. – 5:00 p.m. Students are also encouraged to check out notices posted on the department’s bulletin boards.

MyPlan is an online academic planning tool for UW students that’s very helpful in planning your academic requirements for future quarters. Check it out!

The Economics Undergraduate Advising Office is located in 305 Savery Hall.

Economics Blog

We now have a Blog for students interested in announcements and opportunities both within and outside of the Economics Department.

Email Lists for Important Announcements and Information

Both pre-majors and economics majors are encouraged subscribe to our email lists in order to receive announcements from the Economics Undergraduate Advising Office. Students accepted to the major will automatically be added to these lists.

The ECONMAJ list is intended to notify economics students of important academic information, departmental and UW events and other information of interest to students. Subscribe/Unsubscribe

The ECONJOBS list is dedicated to job, internship, research and volunteer opportunities especially for economics majors.
Policies & Procedures for Requests of Entry/Add Codes and Course Overloads

- Add codes will not be given until the first week of class, for each academic quarter.
- To request an add code, students are required to attend the first day of class and sign up for consideration on the Add Code Request Sheet, provided by the instructor.
- Within 24-48 hours, the advisers will verify the prerequisites and other information for the instructor.
- With this information, the instructor will make the ultimate recommendation on which students are approved for add codes.
- Add codes will be sent to students from the Economics Advising Office, via email. Students may then use the add code in their MyUW Web Registration Services.
- Additional Notes:
  - If a student has not received an email with an add code by the end of the first week of the quarter, it can be assumed that the student was not approved to receive an add code by the instructor. Students may contact the course instructor for confirmation.
  - Students not currently declared in an Economics major will not be considered for an add code for 4XX-level courses, unless the course is an approved requirement for another major (e.g. ACMS, Statistics, Political Science, Geography, Program on the Environment, etc.). Students in these programs may email econadv@uw.edu during Registration Period 2.
  - Add code requests to the advisers or instructors prior to the start of the quarter may not be considered, and students will be referred to the instructions outlined above.
  - Add codes will not be available for ECON 200A and ECON 200B. No overload requests will be fulfilled for these classes if they are filled/closed by the start of the quarter.
  - Any misconduct or misuse of add codes will result in immediate dismissal from the course, and possible disciplinary action with the Department of Economics Undergraduate Committee.

Tutoring Resources

Peer Tutoring is available to all students and administered by the Economics Undergraduate Board (EUB), free of charge. These volunteer peer tutors help students to review material from many undergraduate-level courses. Quarterly schedules are posted on the EUB website. The EUB can be contacted by email at econadv@uw.edu and it located at 328 Savery Hall.

The Economics Advising Office also maintains a list of graduate and Ph.D. students in economics who can serve as One-on-One Private Tutors. These tutors can cover the material in many ECON 2XX-, 3XX-, and 4XX-level courses, basic math & statistics, and introductory programming (e.g. EViews, STATA, MATLAB, etc.). These tutors are fee-based, and their hourly fees/rates can vary. Please contact econadv@uw.edu for contact information for these tutors.

The Center for Learning & Undergraduate Enrichment (CLUE) offers Drop-in Tutoring, Class Discussion Sections, and Exam Reviews primarily for introductory economics courses (ECON 200/201). As the schedule changes quarterly, please check the CLUE website.

For students in the Educational Opportunity Program of the Office of Minority Affairs & Diversity, the Instructional Center offers tutoring and review sessions for introductory and intermediate economics courses. Please check the website for details.

Having Trouble Outside of Class

If you are having trouble or a hard time outside of class, please know that there is a lot of help available to you. Check out some of the helpful suggestions from our colleagues in Undergraduate Academic Affairs.

Repeating ECON 300 and/or ECON 301

Students are required to earn a 2.0 in both ECON 300 and 301 to graduate in Economics. If you earn below a 2.0 the first time you take the course, you are permitted to repeat the course(s) one time. If you fail to reach the 2.0 grade the second time you take the course, you will either be dropped from the major if you are already admitted, or you cannot be admitted to the major should you apply.
For students who have earned below a 2.0 grade in the first attempt, please complete the petition (link below), and request an appointment with an Academic Adviser to review your petition.

Download the petition form to repeat ECON 300 and/or 301 (PDF).

For students who have earned a 2.0 grade (or above) and wish to repeat the course, please send an email explaining your circumstances to econadv@uw.edu.

More Student Resources

- UW Student Guide
- UAA Advising – Plan your degree
- DARS – Degree Audit Report System

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