Hello!

Congratulations on your nomination! My name is Patrick Pineda, and I will mainly serve as your Academic Adviser and Exchange Coordinator.

There are several offices involved in receiving your materials -- Notably, UW Office of Study Abroad, UW Office of [International] Admissions, and the UW Department of Economics. There are a few items that need to be completed to ensure your pathway to UW is successful. The overall process is outlined here.

**Passport Scan & Preferred Email Address**

This item I need from you now, or as soon as possible. Please scan of the ‘information page’ of your passport, and email this file to econadv@uw.edu, along with your preferred email address.

**UW Study Abroad Online Application**

Following the step above, the UW Office of Study Abroad will create a Study Abroad Online Application for you. This Online Application will request additional information/documents from you. You will receive notification of this Online Application via email. The **deadline to complete the Online Application is March 1st (for students starting Autumn Quarter) or August 1st (for students starting Winter or Spring Quarters)**. The Online Application Fee will be paid for by the UW Department of Economics, as a courtesy to you and your home institution.

**Information Packet from UW International Admissions**

Once your Online Application is completed and approved by UW Study Abroad and UW International Admissions, I will receive your admissions information packet, typically about 8 weeks after your Study Abroad Online Application is completed. This packet will contain:

- Acceptance Letter to UW
- DS-2019 (to secure J-1 visa)
- Instructions on how to create a UW Account
- J-1 Visa Information
- Checklist of J-1 Exchange Students

This packet will be forwarded to your exchange coordinator, mainly because the DS-2019 cannot be sent electronically.

**Practical Matters**

See [here](#) for information about:

- Cost of Attendance
- Housing
- Student Services
- Visas
- Pre-Departure Checklist

Please don’t hesitate to let me know of your questions and concerns regarding this application process or about the exchange in general. Thanks for your interest in the UW!

Kind regards,

Patrick H. Pineda  
Academic Counselor